

**Blaby District Council
Council**

Date of Meeting	24 September 2024
Title of Report	Appointment of Monitoring Officer This is not a Key Decision and is on the Forward Plan
Lead Member	Cllr. Terry Richardson - Leader of the Council
Report Author	Chief Executive
Strategic Themes	All Themes: Enabling communities and supporting vulnerable residents; Enhancing and maintaining our natural and built environment; Growing and supporting our economy; Keeping you safe and healthy; Ambitious and well managed Council, valuing our people

1. What is this report about?

- 1.1 This report sets out the proposal by the Chief Executive for the appointment of the Monitoring Officer at Blaby District Council.

2. Recommendation(s) to Council

- 2.1 That Gemma Dennis be appointed as Blaby District Council's Monitoring Officer.

3. Reason for Decisions Recommended

- 3.1 The Local Government & Housing Act 1989 requires every local authority to designate one of its senior officers as the Monitoring Officer.

4. Matters to consider

4.1 Background

The Monitoring Officer role is a statutory appointment under Section 5 of the Local Government and Housing Act 1989 (as amended). Louisa Horton has been Monitoring Officer since 1 November 2021 and following her promotion to Executive Director – Communities and subsequent appointment of the new Group Manager for Corporate Services an alternative Senior Officer is proposed for the Monitoring Officer designation. Gemma Dennis has held the role of Monitoring Officer at a Borough Council and is considered to be suitably qualified for the appointment.

4.2 Proposal(s)

That Gemma Dennis be appointed as the Monitoring Officer for Blaby District Council.

4.3 Relevant Consultations

Appointment Panel

4.4 Significant Issues

None. Human Resource Implications were considered at the time of appointment to the Group Manager position.

4.5 In preparing this report, the author has considered issues related to Human Rights, Legal Matters, Human Resources, Equalities, Public Health Inequalities and there are no areas of concern.

5. What will it cost and are there opportunities for savings?

5.1 The Monitoring Officer will receive a payment of £3000 which is met from the existing budget.

6. What are the risks and how can they be reduced?

6.1 None.

7. Other options considered

7.1 None.

8. Environmental Impact

8.1 None.

9. Other significant issues

9.1 None.

9. Appendix

9.1 None.

10. Background paper(s)

10.1 None.

11. Report author's contact details

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